

BYLAWS

Missouri National Guard Association (MONGA)

Last Revised and Approved by the MONGA Membership—MONGA Annual Conference on 13 April 2025

Table of Contents

ARTICLE I NAME.	3
Section 1 - NAME.	3
ARTICLE II PURPOSES AND POWERS.	3
Section 1 - PURPOSES.	3
Section 2 - POWERS.	3
ARTICLE III MEMBERSHIP.	5
Section 1 - MEMBERSHIP.	5
Section 2 - MEMBERSHIP IDENTIFICATION.	8
ARTICLE IV OFFICERS.	9
Section 1 - OFFICERS.	9
Section 2 - DUTIES AND POWER OF OFFICERS	9
Section 3 - ELECTION OF OFFICERS.	12
Section 4 - TERM OF OFFICE.	13
Section 5 - VACANCIES.	13
Section 6 - ELIGIBILITY.	13
ARTICLE V AREAS.	14
Section 1 - SENIOR COMMANDS.	14
ARTICLE VI THE BOARD OF DIRECTORS.	14
Section 1 - COMPOSITION.	14
Section 2 - DUTIES AND POWERS.	14
Section 3 - PRIVILEGES.	15
Section 4 - MEETINGS.	15
Section 5 - ACTION OF THE BOARD OF DIRECTORS.	15
ARTICLE VII COMMITTEES.	16

Section 1 - STANDING COMMITTEES	16
Section 2 - CONFERENCE COMMITTEES.	19
Section 3 - RETIRED CHAPTERS.	19
Section 4 - AUXILIARY STATUS.	19
ARTICLE VIII THE EXECUTIVE COUNCIL.	20
Section 1 - COMPOSITION.	20
Section 2 - DUTIES AND POWERS.	20
ARTICLE IX CONFERENCE.	21
Section 1 - ANNUAL.	21
Section 2 - SPECIAL.	21
Section 3 - REPRESENTATION.	21
Section 4 - QUORUM.	22
Section 5 - ORDER OF BUSINESS.	22
ARTICLE X INSURANCE PROGRAM.	23
Section 1 - INSURANCE PROGRAM ADMINISTRATOR	23
ARTICLE XII CONTRACT AND CONVEYANCES	23
Section 1 - CONTRACT AND CONVEYANCES	23
ARTICLE XIII FISCAL YEAR	23
Section 1 - FISCAL YEAR	23
ARTICLE XIV AMENDMENTS	

ARTICLE I NAME

Section 1 - NAME.

The name of this Association shall be the "Missouri National Guard Association" (MONGA), a nonprofit corporation incorporated in the State of Missouri.

ARTICLE II PURPOSES AND POWERS

Section 1 - Mission.

The Missouri National Guard Association (MONGA) is a 501(C)(19) nonprofit organization that supports Missouri Air and Army National Guard service members, families, and retirees through advocacy, promotion, and charitable activities.

A. MONGA Core Values:

1. Integrity: We are committed to transparency and accountability in our operations.
2. Advocacy: We actively champion and advocate the rights and benefits of Missouri National Guard service members and their families.
3. Service: We serve the Missouri National Guard community and support our partners with unwavering dedication.
4. Commitment: Work effectively to ensure the Association's efforts are meaningful to service members.

B. Strategic Objectives:

1. **Enhance Advocacy Efforts:** Enhance and strengthen our advocacy efforts for Missouri National Guard members and their families.
 - a) Establish regular communication channels with policymakers
 - b) Develop comprehensive advocacy campaigns that confront crucial issues.
 - c) Collaborate with partners to amplify our impact.
2. **Expand Support Services and Resources.** Broaden the range and accessibility of support services and resources for Guard members and their families.

- a) Launch New programs that support MONG Service Members and their families.
- b) Build partnerships with local service providers to enhance resource availability.
- c) Implement new technologies and processes to modernize the association.

3. Promote Organizational Excellence and Capacity Building.

Increase the Association's organizational capacity and number of constituents.

- a) Grow the organization by increasing membership.
- b) Do more for the MONG service members and families.
- c) Expand financial resources to enhance capabilities.

C. Endstate: MONGA envisions a thriving, resilient, and well-supported Missouri National Guard community. We aim to empower our members and enhance their quality of life through dedicated advocacy, comprehensive support, and meaningful charitable activities.

Section 2 - POWERS.

The Association has all necessary or appropriate powers to the furtherance of its purposes, including but not limited to the following:

- A.** Receipt and collection of dues.
- B.** Acceptance of contributions.
- C.** Acquisition of real and personal property by purchase, gift, devise, or lease.
- D.** Investment and reinvestment of funds.
- E.** Sale, lease, or encumbrance of real or personal property or any part or parts thereof, and the conveyance through trust, mortgage, or otherwise.
- F.** Execution, performance, cancellation, and revision of contracts of any kind.
- G.** Creation of such trust or trusts as may be necessary.

Sponsorship of a group insurance program for its members, associate members, and members of the National Guard of the State of Missouri.

The Board of Directors of the Association may, for and on behalf of the Association, administer the insurance program and invest the portion of divisible surplus, if any, attributable to any group insurance policies

I. Granting education scholarships to Annual, Life, Retired Life, and Associate members of the Association or their dependents.

J. Recognition of the continuing service or unique contributions of individual members of the Association or others by presenting appropriate awards. The Association's Board of Directors shall establish an Association Awards Program to include awards category eligibility, nominating and selecting procedures, and presentation recommendations.

K. Execution of financial relief programs to enable service member welfare.

ARTICLE III MEMBERSHIP

Section 1 - MEMBERSHIP.

Membership is the currency of the Association. Membership allows the organization to demonstrate its size to policymakers and partners. More membership equates to more ability to leverage policy. The membership of this Association shall be composed of:

A. ANNUAL MEMBER.

1. Any Missouri National Guard officer, warrant officer, enlisted person or former officer, warrant officer, or enlisted person may become a member upon payment of annual
2. Dues. Former military personnel who are prior members of the Missouri National Guard who desire to join the Association must have their application approved by the Board of Directors before enrollment.
3. To join NGAUS or EANGUS as an annual member, you must first be an Annual Member of the MONGA.

B. LIFE MEMBER.

1. Any officer, warrant officer, or enlisted person who is an active member of the Missouri National Guard may become eligible to apply for Life Membership, subject to the approval of the Board of Directors and upon payment of the Life Membership dues.
2. To join the NGAUS or the EANGUS as a Life Member, you must first be a Life Member of the MONGA.
3. Any member who joins as a Life Member is a member of the Association for life. Upon retirement from active Guard service, they are not required to purchase a Retired Life Membership.

C. RETIRED LIFE MEMBER.

1. Any Annual member who leaves the active Guard program under honorable conditions and who is eligible to receive retired pay and benefits based on National Guard service shall be eligible to apply for Retired Life Membership, subject to the approval of the Board of Directors, and upon payment of the Retired Life dues.
2. To join NGAUS or EANGUS as a Retired Life Member, you must first be a Retired Life Member of the MONGA.

3. If a Retired Life Member under this provision re-enters the active Guard program, this Retired Life Membership remains valid for the active period due to the member's previous honorable service, which entitled the member to retirement pay and benefits, and the member owes no further dues.

D. ASSOCIATE MEMBER.

1. Any person who is not otherwise qualified for membership as set forth above, who is interested in and dedicated to the purpose of the Association, upon application and payment of the prescribed dues and approval of the Board of Directors, may be issued an Associate membership. Associate Members are not entitled to vote or hold office.

2. Any person who is not otherwise qualified for membership as set forth above, who is interested in and dedicated to the purpose of the Association, upon application and payment of the prescribed dues and approval of the Board of Directors, may be issued an Associate Life membership. Associate Life members are not entitled to vote or hold office.

E. HONORARY LIFE MEMBER.

1. The Governor of the State, State Officials, outstanding military personnel, or civilians may be elected to an Honorary Life Membership by the Association in conference. Honorary Members are not entitled to vote or hold office. Honorary Members will be approved by the Board of Directors by majority vote.

F. CORPORATE ASSOCIATE MEMBER.

1. Any business or corporation may become a Corporate Associate member of the Missouri National Guard Association upon payment of annual dues as set and approved by the Board of Directors. Corporate Associate Members are not entitled to vote or hold office but may attend State conferences as guests or observers. The Board of Directors retains the right to disapprove Corporate Associate Membership, which may conflict with the best interests of the Missouri National Guard.

G. COMPLIMENTARY MEMBERSHIP.

1. Complimentary membership is a free recruitment tool to increase life or annual members. This membership is only given once to an individual. The membership is for 12 months.

Section 2 - MEMBERSHIP IDENTIFICATION.

An appropriate card of certification of membership shall be issued to each member of the Association.

ARTICLE IV OFFICERS

Section 1 - OFFICERS.

The officers of this Association shall be:

- A. President
- B. President-Elect
- C. Vice-Presidents Air and Army
- D. Immediate Past President
- E. Two Command Representatives from each Senior Command, as defined in Article V.
- F. Secretary
- G. Executive Director
- H. Treasurer
- I. Chaplain
- J. Retired Life Member
- K. Enlisted Committee Chairman
- L. Vice Enlisted Committee Chairman
- M. Auxiliary President
- N. Company Grade/Warrant Officer Representatives

Section 2 - DUTIES AND POWER OF OFFICERS

A. PRESIDENT. The President shall preside at the Annual Conference and all Special Conferences of the Association and shall be the chairman Ex-Officio of the Board of Directors. Authority over the Association, except for emergencies of the Association, must be approved by the BoD or defined in the Association's bylaws. The President directs all affairs about the Association between the Annual Conferences. The President shall hold regular Board of Directors meetings and, as needed, Executive Council meetings. The President shall be a member ex-officio of all committees, make arrangements for Annual and Special Conferences, and appoint the Conference Chairman of

the Annual Conference scheduled two years in advance. Such appointment shall align with the recommendation of the Time and Place Committee,. The President shall be responsible for operating of the Office of the Association; the President, or his/her designee, shall make an Annual Report to the MONGA, EANGUS, and NGAUS.

B. PRESIDENT-ELECT. Shall succeed to the office of President upon the expiration of the President's term; shall perform the duties of the President during the President's absence or disability; in case of death or termination of the President, the President-Elect shall fill the unexpired term. The President-Elect shall be a member of the Board of Directors and a member ex-officio of all committees. The President-Elect shall be elected from the membership of the Association.

C. VICE-PRESIDENT AIR AND VICE-PRESIDENT ARMY. The Vice-President Air and Vice-President Army shall assist the President as requested and be members of the Board of Directors. It is the responsibility of the Vice-Presidents work with the Command Representatives of their respective services to build a program to educate the members of their commands regarding the benefits of the MONGA and to assist them in building membership within their commands.

D. IMMEDIATE PAST PRESIDENT. Upon the election of a new President of the Association, the President's predecessor automatically becomes the Immediate Past President and shall serve as a member of the Board of Directors and provide guidance to the incoming President as required.

E. COMMAND REPRESENTATIVES. The Command Representatives shall represent their commands on behalf of the association. They will disseminate the executive directors' reports, meeting minutes, and relevant updates within their command. They will track the overall membership of their command and seek to increase the membership of NGAUS and EANGUS. They will establish unit-level MONGA representatives to facilitate information throughout their command. Lastly, Command representatives will represent and champion their command on the Association's issues, challenges, or requests. Command Representatives shall be elected from each Senior Command. The composition of the Command Representatives shall be one officer and one enlisted. One Command Representative will be elected from each Senior Command for two years. Elections will be held in opposite years between the officer and enlisted positions to ensure continuity. Elections shall occur yearly in caucus during the Annual State Conference, Senior Command breakout. Each Command will submit the names they have elected, in writing, to the Nominations Chairman during the nominations committee meeting.

F. SECRETARY. The Secretary shall draft all minutes and agendas for meetings and conferences. The Secretary will assist the executive director in maintaining of official records. If the Secretary misses a meeting, they will coordinate for another participant to take notes. The Secretary shall make an annual report to the MONGA. The Secretary shall be elected from the Association's membership.

G. EXECUTIVE DIRECTOR. The Board of Directors shall select the Executive Director. The Executive Director may hold a full-time or part-time position as determined by the Board of Directors. The Executive Director shall not be a voting member of the Board of Directors. The Executive Director shall be the primary record keeper for the association.

H. TREASURER. The Treasurer shall monitor the receipts and disbursements of all funds of the Association, except such funds as are administered by the Insurance Administrator. The Treasurer will be bonded as required by the Board of Directors and will be authorized, along with other members of the Board of Directors as directed by the President, to sign warrants for payment of bills of the Association. The Treasurer will assist the Executive Director in preparing a status report on funds for the quarterly Board of Directors meeting. The Treasurer shall conduct annual internal audits and be available to answer questions during external audits. The Treasurer shall make an annual financial report for the Annual Conference. The Treasurer shall be a member of the Board of Directors. The Treasurer shall be elected from the membership of the Association.

I. CHAPLAIN. The Chaplain shall be elected from the military membership of the Association. The Chaplain shall provide ethical and faith-based recommendations to the BoD. The Chaplain shall execute the formal duties of a chaplain, which include invocation and benedictions for all conferences. The Chaplain shall be a member of the Board of Directors.

J. RETIRED REPRESENTATIVE. The Retired Representative of the Board of Directors shall be elected from the Retired Members of the Association. The Retired Representative shall be a delegate to the National Conference and the Missouri representative on the Continuity and Retiree Affairs Committee of EANGUS and the NGAUS Retired/Separated Caucus as appropriate. The Retired Representative shall be the Chairman of the Continuity and Retiree Affairs Committee and convene the annual caucus of retired members at the Annual Conference for the purpose of nominating a Retired Representative to this position and to submit to the President the names of four additional members of that group to be appointed to the Continuity and

Retiree Affairs Committee. The Retired Representative shall be a member of the Board of Directors.

K. ENLISTED REPRESENTATIVE. The Enlisted Representatives who are officers of the Association, in addition to any other enlisted personnel elected to office, shall consist of the Enlisted Committee Chairman and Vice Enlisted Committee Chairman. The Enlisted Committee Chairman shall preside over the Enlisted Committee activities as provided in these Bylaws. The Enlisted Chairman shall be selected in caucus on odd-numbered years to serve a two-year term. The Vice Enlisted Committee Chairman shall be elected in caucus on even-numbered years to serve a two-year term. The Secretary shall be elected in the caucus annually.

L. APPOINTED VOLUNTEERS OR COMMITTEE LEADERS. The BoD can appoint non-voting volunteers or committee leaders to assist in organizational matters. These members do not have to be members of the organization and may attend all relevant meetings.

M. COMPANY GRADE OFFICER/WARRANT OFFICER REPRESENTATIVES: The Company Grade Officer/Warrant Officer (CGO/WO) Representatives, one Army and one Air, shall be selected by the Company Grade/Warrant Officer caucuses, one Army and one Air. The CGO/WO representatives are responsible for communicating CGO/WO issues for NGAUS' consideration. Each caucus will submit the names of their selections, in writing, to the Nominations Chairman.

Section 3 - ELECTION OF OFFICERS.

All Officers of the Association, except the Executive Director, shall be elected at the Annual Conference of the Association. The Enlisted Committee Chairman and Vice Enlisted Committee Chairman shall be elected as prescribed in Article IV, Section 2. The Nomination Committee shall verify eligibility to hold office, as specified in Article VII, Section I (d), before presenting nominations to the Annual Conference. Nominations shall be given to the Conference by the Nomination Committee. The Association President will call for nominations from the floor for all Association elective officer positions. Officers, except Vice-Presidents Air and Army, shall hold office for one year, or until a qualified successor is elected, except that 1) Vice-Presidents Air and Army will hold office for a three-year term with alternating elections at the second year mark of their term and 2) Command Representatives shall hold office for two years. One Command Representative shall be elected from each Senior Command at each Annual Conference for a two-year term; officer representatives will be elected on even-numbered years, and enlisted representatives

elected on odd-numbered years. The Company Grade Officer/Warrant Officer Representative, one Army and one Air, shall be elected at each Annual Conference during the CGO/WO breakout session.

Section 4 - TERM OF OFFICE.

The term of office for newly elected officers of the Association shall begin after the annual conference in which they were elected. All bills about the Annual Conference shall be settled by the officers whose terms expire. The funds shall be terminally audited, and the transfer shall be acceptable to the newly elected officers.

Section 5 - VACANCIES.

Officers who change assignments from their current command will be replaced by their losing command. Officers who promote out of their positional grade can remain in office until the next conference. Examples include a company grade officer getting promoted to Major or an NCO commissioning to Officer. Senior Commands shall replace their representatives as needed due to unforeseen reasons. Officers of the Association who resign, do not regularly attend Board of Directors Meetings, or otherwise cease to function as determined by the Board of Directors shall be removed from office by the Board of Directors. The Board of Directors shall appoint a replacement until a successor is selected at the next Annual Conference of the Association. Regular attendance at board meetings is defined as missing three or more scheduled board meetings. Any appointee to an Executive Council position shall have served at least one previous year as a member of the Board of Directors.

Section 6 - ELIGIBILITY.

To be eligible for elective office, an individual must be a member in good standing for at least two (2) consecutive years.

ARTICLE V AREAS

Section 1 – SENIOR COMMANDS.

The State shall be divided into Senior Commands (SENCOM). The commands will be known by the Command name and will have one officer and one enlisted Command Representative each. The Senior Commands shall be aligned with the senior command structure of the Missouri National Guard. Senior Commands are defined as: 1107 TASM, 35th EN BDE, 35th MP BDE, JFHQ, 35th DIV HHBn, 35th CAB, 70th Troop Command, 110h MEB, 140th RTI, 131st BW, and 139th AW.

Section 2 – SENIOR COMMAND REALIGNMENTS.

The Board of Directors shall be empowered to adjust the Command structure caused by the reorganization or realignment of the Missouri National Guard. Realignments of Commands do not require a Bylaws change. The Board of Directors will publish a list of Senior Commands each year before January 1st and at other times when the structure of the Missouri National Guard changes.

ARTICLE VI THE BOARD OF DIRECTORS

Section 1 – COMPOSITION.

The Board of Directors shall consist of the President, President-Elect, Vice-President Army, Vice-President Air, Immediate Past President, Command Representatives, Secretary, Treasurer, Retired Representative, Auxiliary President, Enlisted Committee Chairman, Company Grade Officer/Warrant Officer Representatives, Vice Enlisted Committee Chairman, Chaplain, and Executive Director of the Association.

Section 2 – DUTIES AND POWERS.

The Board of Directors, during the intervals between Conferences, shall carry out the policies of the Association. The Board of Directors shall have the authority to call a Special Conference of the Association by majority vote of the Board. The Board of Directors shall have the authority to designate the time and place of the next Annual Conference when not fixed by the Annual Conference. The Board of Directors shall review the membership dues annually, before the annual membership drive, and have the authority to change the dues rate by rank as they deem appropriate. If a vacancy exists on the Board of Directors or any office, except for the President, the same shall be filled by vote of the Board of Directors. The Board of Directors shall have the authority to sponsor a program or programs of

Group Insurance Coverage for its Annual, Life, Retired Life, and Associate members.

Section 3 - PRIVILEGES.

All members of the Board of Directors shall be automatically selected as first delegates to the Annual Conference of the National Guard Association of the United States or Enlisted Association of the National Guard of the United States as appropriate or shall select an appropriate member from their respective area of the State to serve in their absence. The Enlisted Chairman of the Board of Directors, along with the Secretary of the Enlisted Committee and Vice Enlisted Committee Chairman, will automatically be delegates to the National Conference of the EANGUS. If any of these personnel cannot attend the EANGUS National Conference, the Enlisted Committee Chairman shall select an appropriate replacement. The CGO/WO Representatives will automatically be given priority to attend the NGAUS National Conference on OPD Orders, provided funding is available. If one or both individuals cannot participate, or if funding allows for more than two (2) attendees, Senior Commands will submit names to the Executive Council, along with a biography and why that Soldier/Airman should be sent, and a vote will be taken.

Section 4 - MEETINGS.

The Board of Directors shall meet as needed with an approved schedule. A majority of the Board shall constitute a quorum. The Executive Council shall meet at the call of the President, but not less than once each quarter.

Section 5 - ACTION OF THE BOARD OF DIRECTORS.

Actions of the Board of Directors shall be taken only upon a majority vote of those present at a meeting at which a quorum is present (51%).

ARTICLE VII COMMITTEES

Section 1 - STANDING COMMITTEES

Shall consist of the following:

A. LEGISLATIVE COMMITTEE. The Legislative Committee shall consist of members of the Association in good standing. The Chairman and members shall be appointed by the President and approved by BoD. The number of members may be increased at the Chairman's discretion with the President's concurrence. The Legislative Committee shall prepare, request the introduction of, and support legislation required to implement legislation to facilitate the mission, quality of life, and activities of the Missouri National Guard and the policies of the Association. The Legislative Committee shall provide the members of the State legislature with information regarding national security and the Missouri National Guard, monitor pending legislation, support legislation that is advantageous to the Missouri National Guard, oppose legislation detrimental to the interest of the Missouri National Guard and the Association, develop and recommend to the Board of Directors the legislative policy of the Association and render an annual report to the Association.

B. CONTINUITY AND RETIREE AFFAIRS COMMITTEE. The Continuity and Retiree Affairs Committee shall consist of at least five (5) Retired Members of the Association in good standing. The Retired Representative elected by the members of the Association at the Annual Conference shall be the Chairman of the Continuity and Retiree Affairs Committee. A Vice-Chairman will be elected to assist the Chairman and function in the absence of the Chairman. A caucus of Retired members will convene at the Annual Conference to select a nominee for the Retired Representative position on the Board of Directors. The name of the nominee shall be given to the Chairman of the Nominations Committee before he presents his report to the Conference. This caucus shall also recommend the names of four other members to be appointed by the Chairman of this Committee. They shall represent all areas of the State. The Chairman shall be an official delegate to the National Conference and represent the Association on the Continuity and Retiree Affairs Committee of the National Guard Association of the United States and the Enlisted Association National Guard of the United States as appropriate. The Continuity and Retiree Affairs Committee shall encourage and solicit retired members of the Missouri National Guard to become Retired Life Members of both the Missouri Association and the appropriate national association. They shall lend their experience and mature judgment to furthering the purposes and image of the Missouri National Guard. The Committee shall recommend ways to pursue

and increase the active participation of retired members in the Association's business. Members of the Committee shall develop and recommend policies to the Board of Directors that will establish and maintain goodwill for the National Guard throughout the State and their communities.

C. SCHOLARSHIP COMMITTEE. The Scholarship Committee shall consist of members of the Association in good standing. The members of this Committee shall be appointed by the President at the Annual Conference of the Association. The senior member of the Committee will be the Chairman unless otherwise designated by the President. The Committee shall study established criteria for awarding scholarships, methods of awarding scholarships, and submit recommendations to the Board of Directors as deemed advisable. They shall formulate instructions and application forms, set dates for applications to be submitted, ensure utmost publicity for the scholarship program, and determine recipients of scholarships. Announcements of the annual program and deadlines shall be made through the Association newsletter, every Senior Command, and on the MONGA-online website. The Board of Directors shall determine the number and amount of scholarships based on the allocations to the Scholarship Fund from the Insurance Program. The Committee may petition the Board of Directors for additional monies based on the number and quality of applicants. The Committee shall submit a report to the Annual Conference to announce the current year recipients, status of past recipients, and also include recommendations for future changes. The Scholarship Committee members cannot have family members competing for a scholarship.

D. ENLISTED COMMITTEE. The Enlisted Committee shall consist of enlisted members in good standing. The Chairman of the Enlisted Committee shall convene a caucus of enlisted members at the Annual Conference, which shall select an Enlisted Chairman and Vice Enlisted Committee Chairman as prescribed in Article IV Section 2 to serve on the Board of Directors. The Chairman, Vice Chairman, and Secretary of the Enlisted Committee shall be official delegates to the National Conference of the EANGUS. The name of the Chairman and or Vice Chairman elected in the caucus will be given to the Chairman of the Nominations Committee before the time of that Committee report to the Annual Conference. The Enlisted Committee shall encourage and solicit enlisted persons of the Missouri National Guard to become members of both the Missouri National Guard Association and the EANGUS. They shall lend their experience and insight to furthering the purposes and image of the Missouri National Guard. The Committee shall recommend ways to pursue and increase the active participation of enlisted persons in the conduct of the Association. Members of the Committee

shall develop and recommend to the Board of Directors policies that will establish rapport and maintain goodwill with the enlisted personnel of the Missouri National Guard throughout the units and individual communities of the State.

Section 2 - SPECIAL COMMITTEES.

The President of the Association shall appoint any other such special committees as deemed necessary. The membership thereof shall consist of such members as the President of the Association may desire, provided that practical appointments will be made based on at least one member from each Senior Command of the State.

Section 2 - CONFERENCE COMMITTEES.

Shall consist of the following:

A. RESOLUTION COMMITTEE. The President shall designate the Chairman and Vice-Chairman. The Committee shall meet at the Call of the Chairman before or during the Annual Conference of the Association. The Committee shall be chaired and vice-chaired by an Army, Air officer/warrant officer, or NCO. All resolutions will be divided into three categories: Army issues, Air issues, and Joint issues. The Chairman and Vice-Chairman will chair subcommittees for issues pertinent to their branch of service only. The full Committee shall be convened and subcommittees will report on resolutions they recommend for adoption. Upon acceptance of subcommittee recommendations, Joint issues will be reviewed and recommended for adoption. The Committee shall review all resolutions submitted in writing to the President, Officers of the Association, the Executive Director, or the Chairmen of the Resolutions Committee before the Annual Conference and then present to the Conference only those that it recommends for adoption. Resolutions presented from the floor during the Conference shall be in writing and shall be considered at that Conference only with the concurrence of a simple majority of the official delegates present. This section is intended to allow the authority of the Board of Directors to act on timely resolutions between Annual Conferences.

B. NOMINATIONS COMMITTEE. The President shall designate the Chairman. The Committee shall meet at the Call of the Chairman before or during the Annual Conference of the Association. The Committee, by majority vote, shall select one (1) candidate for each position to be filled and report to the Conference its recommendation for nominations for officers of the Association for the ensuing year. The Command Representatives shall be nominated in caucus by members from each Senior Command, and the Company Grade Officer/Warrant Officer Representatives shall be nominated in caucus by Company Grader

Officers and Warrant Officers. Such nominations shall be submitted to the Nominations Committee to be included in the report of the Committee to the Conference. This Committee shall also submit nominations to the Conference for members of the Scholarship Committee and the Insurance Committee.

C. TIME AND PLACE COMMITTEE. The President shall designate the Chairman. The Committee shall meet at the Call of the Chairman before or during the Annual Conference of the Association. The Committee shall recommend the time and place of the Conference three (3) years in advance. If the Committee does not select the time and place of such Conferences, such selection shall be made by the Board of Directors.

Section 3 - RETIRED CHAPTERS.

Retired members are authorized to establish local Retired Chapters of the Missouri National Guard Association. Formal status and recognition must be approved by the Board of Directors after receiving a written application for Retired Chapter approval. Application for Chapter approval will include the Chapter name, Managing Committee, and location, as a minimum. Each Retired Chapter of the Missouri National Guard Association will be authorized representation at the Annual or Special Conference as provided by Article X.

Section 4 - AUXILIARY STATUS.

The Association Auxiliary and its members shall be non-voting members of the Association in good standing. Recognizing the beneficial work of the Auxiliary, which work is exclusively in furtherance of the tax-exempt work and purpose of the Association, the Association shall foster and encourage the furtherance of this work by endorsing and assisting the Auxiliary in its purposes. The Association recognizes, by these Bylaws, the related organization status of the Auxiliary and endorses administrative action necessary to establish and maintain the tax-exempt status of the Auxiliary.

ARTICLE VIII THE EXECUTIVE COUNCIL

Section 1 - COMPOSITION.

The Executive Council of the Board of Directors shall be composed of the President, President-Elect, Vice-President Air, Vice-President Army, Enlisted Committee Chairman, Immediate Past-President, Secretary, Treasurer, and the Executive Director. The Executive Director shall not be a voting member of the Executive Council. A majority of the Executive Council shall constitute a quorum.

Section 2 - DUTIES AND POWERS.

The Executive Council is the leadership of the organization. The Executive Council is expected to have a higher level of commitment and service to the association. The Executive Council meetings are informal meetings in which organizational initiatives and plans are discussed and refined before being taken to the BoD. The Executive Council shall have general supervision of the affairs of the Association between the meetings of the Board of Directors. The Executive council may take unilateral action in the case of an emergency if it is required before a BoD meeting. The action must be unanimously agreed upon by the executive counsel before action. The Executive Council may meet in person, by teleconference, or by using email to circulate an issue and record votes received by email response. All actions undertaken by the Executive Council must be by majority vote with a quorum present as set forth above. Any action taken or approved by the Executive Council between the Board of Directors meetings shall be reported to the Board of Directors at the next scheduled Board meeting and be made a part of the minutes of that Board meeting.

ARTICLE IX CONFERENCE

Section 1 - ANNUAL.

There shall be an Annual Conference of the Association.

Section 2 - SPECIAL.

Special Conferences may be called by the majority of the Board of Directors to transact such business as is directed in the Call of the Special Conference.

Section 3 - REPRESENTATION.

The right to be a delegate at an Annual Conference or Special Conference shall be limited to Annual, Life, and Retired Life Members. Each of the Senior Command Representatives shall contact the units in their command regarding the selection of voting delegates at Conferences; the Enlisted Senior Command Representative will contact the senior NCO of each unit and the Officer Senior Command Representative will contact the senior officer of each unit. Conference delegates shall be selected based on two delegates (one officer/warrant officer and one enlisted) per federally recognized unit as designated by NGB, which has a unit identification code. Split units are considered as one unit. The Senior Command Representatives (Enlisted and Officer) shall submit names of voting delegates to the Secretary and the Chairman of the Credentials Committee at least twenty (20) days before the opening of the Business Session of the Conference. Only those representatives present who are accredited delegates as verified by the Credentials Committee shall be entitled to vote. If the number of accredited delegates present does not equal the number to which a command is entitled, then the accredited enlisted and officer delegates present shall, by majority vote, cast their respective enlisted or officer ballot for the difference between the number cast individually and the total number to which the Command is entitled. If only one accredited delegate represents the Command, they shall cast the entire enlisted or officer ballot to which the Command is entitled, but not both. If the command is represented by only two accredited delegates, one officer and one enlisted, they shall cast their command's total enlisted and officer ballot, respectively. Each officially designated Retired Chapter shall be authorized two (2) delegates (one officer/warrant officer and one enlisted) at the Annual or Special Conference. The Chapter is responsible for submitting the name of the voting delegate to the Credentials Committee at least twenty (20) days before the opening of the Business Session of the Conference.

Section 4 - QUORUM.

Before transacting the business of the Association at either an Annual Conference or a Special Conference, the Secretary shall certify that a quorum of the delegates is present. Two-thirds of those delegates whose names have been submitted to the Credentials Committee and who are registered for the Conference shall constitute a quorum.

Section 5 - ORDER OF BUSINESS.

The order of business shall be governed by the latest issue of Roberts's Rules of Order, except as herein modified. The President of the Association shall arrange the order of business and programs for each conference.

ARTICLE X INSURANCE PROGRAM

Section 1 – INSURANCE ADMINISTRATOR

An appointed administrator will manage the Insurance Program. The Executive Council will appoint the Insurance Administrator who will manage the MONGA Insurance Program by making recommendations and providing reports to the Executive Council. This position is by appointment only and will be reappointed as necessary to maintain continuity in the management of the MONGA Insurance Program.

ARTICLE XII CONTRACT AND CONVEYANCES

Section 1 – CONTRACT AND CONVEYANCES.

All contracts and conveyances affecting any real property owned or managed by the Association shall be signed and executed by the President and the Secretary of the Association after a resolution has been adopted by the Board of Directors of the Association authorizing the entering into the specific contract or conveyance.

ARTICLE XIII FISCAL YEAR

Section 1 – FISCAL YEAR.

The fiscal year of the Association shall commence on 1 January and terminate on 31 December.

ARTICLE XIV AMENDMENTS

Section 1 – AMENDMENTS/REVISIONS TO BYLAWS BY MAJORITY VOTE.

These Bylaws may be revised, amended and added to by a majority vote of the Board of Directors.

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